



FORMAL TRUST COMMITTEES & RESPONSIBILITIES

1. MEMBERS (5)

Duties:

- - To appoint/remove Trustees, and review their performance
- - To review Annual Report and Accounts
- - To change the Articles

Governed by: Articles of Association

Meetings: One formal per year (Members AGM) One informal per year (School review)

Current Chair: Mr Dan Perrett

2. BOARD OF TRUSTEES (also known as Directors) (7)

Duties:

- - To ensure quality of educational provision
- - To set the strategic direction and Trust priorities
- - To challenge and monitor performance
- - To oversee management of finances and property
- - To ensure compliance with charity and company law, including Health and Safety
- - To ensure operation in accordance with the funding agreement
- - To approve finance procedures and annual budgets, including performance related pay recommendations
- - To approve the Annual Accounts and Reporting
- - To determine and approve corporate policy
- - To receive reports from committees
- - To receive and monitor the Risk Register, Health and Safety and annual Safeguarding report.

- - To approve appointment of Auditors
- - To hold Chief Executive to account

Reporting:

- - Formal reporting to Members via Members' AGM on progress in the year and future plans and by CEO at intervals
- - Produce financial statements and annual report

Governed by: Academies Financial Handbook
Master & Supplemental Funding Agreements
Governance Handbook

Meetings: Four per year

Current Chair: Professor Carl Lygo

3. FINANCE AUDIT & RESOURCES COMMITTEE (FARC)

A committee of minimum three members appointed by the Trust board, with at least one non-trustee member required. Chair to be a Trust Board Director and members to have appropriate financial qualifications and expertise. The Chief Executive may not be a member of this committee.

Duties:

- - To provide oversight on internal controls and monitor financial performance at Trust and School level
- - To receive internal audit reports
- - To receive and monitor strategic risk registers
- - To manage the 'responsible officer' function
- - To review and recommend external auditors to Trust Board for approval

Reporting: Report to Trust Board via the committee Chair and through approved minutes

Governed by: Terms of Reference

Meetings: Three per year

Current Chair: Ms Manjinder Johal

4. RISK AND REMUNERATION COMMITTEE (RRemCo)

A committee of minimum three members, chaired by a Trust Board Director with financial qualification with a minimum of two other members. Neither the Trust Chairman nor Chief Executive may be members of the committee.

Duties:

- To review pay and performance recommendations of the Trust Executive and Faculty
- To review and approve budgets on behalf of the Board

Reporting: To Trust Board via the committee Chair and approved minutes

Governed by: Terms of Reference

Meetings: At least once a year

Current Chair: Gary Cottle

5. LOCAL GOVERNING BODIES

At least three Trust-appointed advisors, known as Governors, plus up to two elected parent governors.

Each LGB to be chaired by a Trust Board Director (unless additional expertise is required in a specific circumstance).

Duties:

- - To support the vision of the Trust
- - To govern admissions/exclusions/complaints as necessary should Trust executive team be unable to resolve such matters
- - To monitor local standards ensuring the school community understands how the school is doing compared with National expectations and Trust targets
- - To act as critical friend to the Principal (or Executive Principal if in post)
- - To represent the view of and engage with the local community
- - To receive the Trust Board approved school budget
- - To receive up to date information on the financial performance of the school

- - To support the Trust or School in the appraisal/dismissal of Academy staff excluding Principal/Executive Principal if appropriate*
- - To audit safeguarding procedures at local level from time to time
- - To review application of local policy from time to time
- - To set-up committees as required

Reporting: Reports to board of Trustees through LGB Chair and approved minutes

Governed by: Terms of Reference

Meetings: Three times per year minimum

*Principal performance management is undertaken by CEO & LGB Chair.